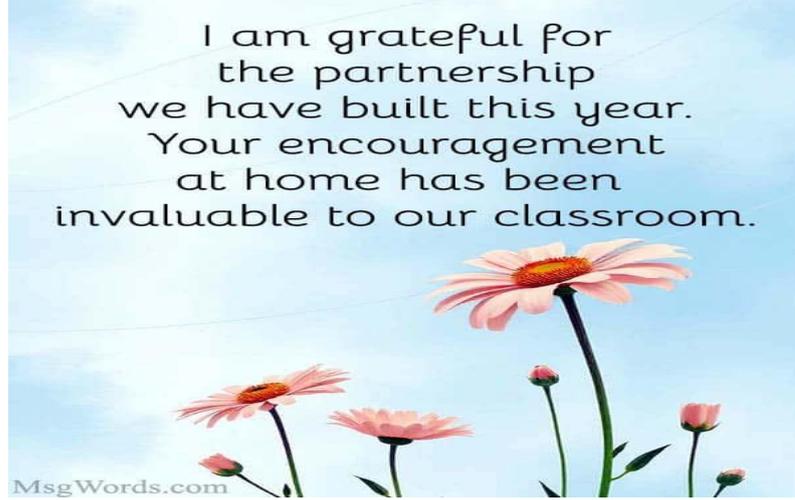


Dear Students & Parents,

Salaam. Greetings from the High School Principal !



Thank you for attending the Open Evening & sharing your views. Kindly take a few minutes to fill in this survey to provide us with your feedback on Open evening and also on our one month's academic journey, so as for us to increase the success stories of our children : [CLICK](#)

Let me share the most important updates for the upcoming week:

<https://translate.google.com/>: الترجمة: لغرض الترجمة يرجى استخدام هذا الرابط

## WEEKLY AGENDA FOR THE WEEK BEGINNING 5 -9 October 2025: [CLICK](#)

### **NOTES:**

1. Article from Mr Hasan, HS Boys Counselor : [CLICK](#)
2. Formative assessments **Grading Breakdown**, Date blocks and Weightage for the full academic year : Grades 9 to 12 (MS & ESU) : [CLICK](#)
3. **Q 1 Test (non core subjects )Calendar for Grades 9,10 & 11** (5 -9 Oct):  
[Grade 9](#) [Grade 10](#) [Grade 11](#)
4. **Grade 12 Q 1 non-core Tests** (5-9 Oct): [CLICK](#)
5. Please note that **ESU subjects quiz & test dates** along with topics will be directly posted in the google classroom by respective subject teachers.

6. **Attendance:** Kindly note that students should register with their homeroom teachers before 7: 25 AM or else, the parent will be notified of the homeroom lateness/absence; Similarly, if the student is not reaching the subject lesson within 5 minutes of the scheduled timing, the parent will be notified of the subject lateness/absence. This step is initiated by the school as part of the non-negotiable Safeguarding measures and also to ensure the students are fully focussing on earning knowledge.
7. **Make up:** Please note that Make up is not allowed during the school days inclusive of days wherein activities are scheduled. Kindly orient your wards.
8. **Dismissal Time:** Kindly support us to ensure that during dismissal time, girls are picked only through Gate 6 and boys through Gate 3 unless they have siblings to be picked. **Gate 1 is not the designated gate** for the Highschoolers. Students assembling at Gate 1, with the excuse that their parents have instructed them to be there, is negatively affecting our segregation policies. Please do the needful.
9. **Uniform** - Please note that the grace period allocated for all students to collect their uniforms got over and so you will be informed in case of a uniform violation. Please ensure your wards are wearing the complete uniform as proud students of HIS.

### UPCOMING ACTIVITIES

1. Morning assemblies on Mondays (HS Boys) & Wednesdays (HS Girls) at the gym. Timing : 7: 10 - 7:30 AM. Kindly ensure the students are dropped on time so they can get all updates during the assembly.
2. First Book Fair, will take place from Sunday, October 5th, until Thursday, October 9th Details are here: [Letter to Parents](#) [Book Fair Schedule](#)
3. Think Pink & Charity Bake Sale will be on Thursday, October 9 - More details are here: [Letter to Parents](#)
4. IELTS Mock Test will be held on Thursday, October 16 so our students can score better in the actual IELTS test
5. HISMUN: selection of students to the core committee is in process.

### DOCUMENTS FOR REFERENCE

1. School Calendar 2025-26: [CLICK](#)
2. Bell Timings: [CLICK](#)
3. Class Timetables: [CLICK](#)
4. Presentations that were shared during the Online orientation on 28 Aug : IB, IELTS, Career Programs : [CLICK](#)

## COMMUNICATION PROCESS

- Kindly make sure you are contacting the teachers or supervisors **ONLY VIA EMAIL** in case of clarification or query.

**Principal - HS:** Ms Sajitha

Email: [sajitha@hawarschool.com](mailto:sajitha@hawarschool.com) Ext: 6031

PA: Ms Mahreen

Email: [mahreen@hawarschool.com](mailto:mahreen@hawarschool.com) Ext 6020

### **Supervisors:**

High school Boys: Mr Raed Inayah

Email : [raed@hawarschool.com](mailto:raed@hawarschool.com) Ext: 6027

High school Girls : Ms Seham Shaker

Email : [seham@hawarschool.com](mailto:seham@hawarschool.com) Ext: 6037

### **Counselors:**

High school Boys : Mr Hassan Saad

Email: [hassansaad@hawarschool.com](mailto:hassansaad@hawarschool.com)

High school girls: Ms Abrar

Email: [abrar@hawarschool.com](mailto:abrar@hawarschool.com)

### **ESU:**

Head of ESU: Ms Maryam Al Banna

Email: [esu@hawarschool.com](mailto:esu@hawarschool.com) (6008)

If you need any assistance regarding the school G-Mail account OR Digital Campus, please contact Mr. Altaf: [altaf@hawarschool.com](mailto:altaf@hawarschool.com)

Any query regarding school fees, kindly contact the school accounts office:  
[nawal@hawarschool.com](mailto:nawal@hawarschool.com)

**Thanks once again for your valuable support & cooperation,Regards,  
Stay Safe & Good Luck!**

**Ms Sajitha Satheesh, High School Principal,**

**EMail : [sajitha@hawarschool.com](mailto:sajitha@hawarschool.com), Phone: 13 666 555 (6031)**